Conseil canadien pour les réfugiés   Canadian Council for Refugees

Member Guide

KEEPING YOU INFORMED

User accounts
User accounts give you access to all member benefits as well as the members only sections/publications. It is your identification on the ccrweb.ca as a member of the CCR. There are two types of user accounts:

- Administrative user accounts: All member organizations automatically receive an administrative user account, created by the CCR office once approved as a member. For more information: ccrweb.ca/en/creating-user-account#org
- Individual user accounts: These accounts are attached to individuals (board members, staff, and volunteers filling a staff role).

For more information about user accounts, consult the Frequently Asked Questions resource at: ccrweb.ca/en/FAQs-user-accounts

Member resources
The members' home page is the "Member resources" page from which you can access all possible resources the CCR publishes for its member. See here for more information: ccrweb.ca/en/member-resources.

- Webinars: Webinars are online information or training session offered to our members for free. You can register for any upcoming webinar and join them by phone or computer. Otherwise, you also have access to all past recordings of the CCR webinars, as well as past PowerPoint presentations. For more information, see ccrweb.ca/en/webinars
- Virtual meetings: The CCR is increasingly holding virtual meetings, to allow members to connect from across the country on a particular topic of interest (e.g. LGBT issues, detention, RAP issues). Members are welcome to suggest topics for a virtual meeting.
- Practical FAQs: This tool is an online forum exclusive to members. Here, the CCR posts all practical and specific information according to different themes (family reunification, citizenship, sponsorship, etc). See the Practical FAQs here: ccrweb.ca/en/practical-faqs

Member mailings
The CCR sends regular member mailings, primarily electronically to the email address of all user accounts. It is an opportunity to notify our members on the CCR updates. Past member mailings are available at ccrweb.ca/en/member-resources

The Quarterly Update
The CCR produces a simple information update that is designed to be shared with staff, Board members and other organizations with whom you work. It is just two pages – or if you prefer, use just the first page. You can find past Quarterly Updates: ccrweb.ca/en/member-resources

The CCR listserv
The CCR has a listserv called the CCRLIST, which offers NGOs an opportunity to receive and exchange information. The CCRLIST is open to everyone except media and government representatives. For more information, see ccrweb.ca/en/ccrlist; to join, send a note to ccrlist@ccrweb.ca with your name and organization.

The Chronicle
The CCR also publishes a monthly Chronicle, available to all. To receive it electronically, go to ccrweb.ca/en/subscribe

Social Media
The CCR is active on Facebook and Twitter under *ccrweb.* Follow us and keep up with the latest news!

OPPORTUNITIES TO MEET AND WORK TOGETHER

The Working Groups
The CCR has three working groups divided between the three different areas of the CCR's work. The Working Groups are the forums in which the CCR members exchange information, network and develop policy according to their area of concern. They are responsible for preparing resolutions and planning workshops at the national consultations (twice a year), and advising the Executive committee on policy. The three Working Groups are the following:

1. **Immigration and Settlement** ccrweb.ca/IS
2. **Inland Protection** ccrweb.ca/IP
3. **Overseas Protection and Sponsorship** ccrweb.ca/OPS

Working Group Meetings
Working Group meetings are held twice a year. Once in winter (Toronto) and once in summer (Montreal). They are an opportunity for information exchange and strategizing on emerging issues. Working Group meetings are also where members decide on and plan the workshops for the upcoming Consultation.

National Consultations
National Consultations are held twice a year, always in a different Canadian city. Once in fall and once in spring. They are a great opportunity to network, to gain professional development as you learn and discuss about topics of interest related to refugee and migrant issues, and to share best practices. During the three days of the Consultation there are:

- Working Group meetings
- Workshops organized by members

- Caucus sessions
- The CCR General meeting

More general information on Consultations can be found at ccrweb.ca/en/meetings
All participants need to register for Consultations. See special rates for Members here:
ccrweb.ca/en/registration-fees

Amina Malko Refugee Participation Fund
The CCR is committed to promoting full participation of refugees in all meetings. Such engagement is outlined through our policy on refugee participation available online: ccrweb.ca/en/ccr-refugee-participation

In recognition of the financial barriers which limit refugee participation, the CCR has a fund to cover part of expenses in attending CCR meetings for a certain number of refugees supported by a CCR member organization.

There are two components to the fund:

- Fund for Refugee participation: Selected candidates have part of their expenses covered to attend a CCR consultation
- Fund for Refugee Leadership: Selected candidates have part of their expenses covered to attend three CCR meetings for a year.

Youth Network
The CCR has an active Youth Network (YN), led by a core group of youth from across the country. The YN often has new projects, and organizes a Youth Gathering every year in a different Canadian city each time. For more information consult: ccrweb.ca/en/youth/welcome

Anti-Trafficking
The Anti-Trafficking Committee is a stand-alone committee whose work intersects with immigration and settlement as well as domestic rights protection issues. Members represent local-trafficking networks, social justice groups and service providers. The committee supports anti-trafficking networking across regions, and provides pan-Canadian leadership on the CCR's anti-trafficking work.
For more information, consult: ccrweb.ca/en/trafficking
Subscribe to the trafficking newsletter: http://ccrweb.ca/en/subscribe

RESOURCES TO HELP YOU IN YOUR WORK

Member directory
As a member, you have access to the member directory that allows you to search member organizations, by region, by services offered and by target client group: ccrweb.ca/en/member-directory

Case interventions

Family reunification cases: The CCR has a special arrangement with CIC which allows us to bring to CIC Case Management Branch **R. 117(9)(d) cases involving children** as well as **cases**

of separated children at risk. CCR members should contact Janet Dench jdench@ccrweb.ca if they would like a case considered. See also *Strategies for intervening in family reunification cases: Practical guide* athttp://ccrweb.ca/files/frguide.pdf and notes from a recent webinar: http://ccrweb.ca/en/resources-family-reunification-cases.

Cases involving CBSA: CBSA has provided CCR with a point person we can contact about cases of refused refugee claimants facing removal before study of an H&C application invoking the best interests of the child or medical conditions. We have also had some success with interventions in other emergencies e.g. people wrongly prevented from making a claim at the US-Canada border, such as Members should contact Janet Dench jdench@ccrweb.ca re cases.

CCR LEADERSHIP AND POLICIES

Executive Committee
The CCR is led by an Executive Committee. Speak to an Executive member if you have suggestions, questions or concerns: http://ccrweb.ca/en/executive-committee-and-working-group-chairs

Resolutions
CCR's policy base is formed by the resolutions adopted by the members: http://ccrweb.ca/en/resolutions

Anti-Oppression Policy
The CCR has made a commitment to anti-oppression in all areas of our work focused externally on changing our society and internally on eliminating oppression within the CCR. The CCR Anti-Oppression Policy is available at ccrweb.ca/en/ccr-anti-oppression-policy.

Guiding Statement on Indigenous Peoples
The Canadian Council for Refugees recognizes the Indigenous Peoples of Canada as its original inhabitants. See the Guiding Statement: ccrweb.ca/en/ccr-guiding-statement-indigenous-peoples

CCR policies
CCR's internal policies are compiled in the Member Handbook: ccrweb.ca/en/member-handbook

CCR bylaws
The CCR bylaws are available at ccrweb.ca/en/ccr-bylaws.

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